

2 Login Page

This webpage is the default location when one browses to PMTS at <http://projectmanagement.ltrc.lsu.edu/>

Research Project Management and Tracking
Louisiana Transportation Research Center

Welcome to LTRC Research Project Management and Tracking Website

****Note- PMTS underwent significant changes on September 18. See this document for details

This website is for LTRC Project Management purposes only.

The Project Management and Tracking System (PMTS) is a relational database system used to manage and track LTRC research and technical assistance projects through the project cycle. All project information is entered and retrieved from the database through a webpage using individual user logins. In addition to storing project information digitally, the system offers reports and business data analysis enabling LTRC project management and associated business processes to be more efficient.

PMTS documentation and user manuals are available on the [LTRC Website](#).

For more information on LTRC research process and project management, please see the [LTRC Research Manual](#).

❖ **Submit a Problem Statement (no login required)**

The problem statement is a concise description of a transportation-related problem for which solutions through research are deemed feasible. Problem statements are to be submitted through the LTRC website. Problem statements are welcomed by LTRC at any time; however, they are formally solicited from LTRC, DOTD, universities, and transportation industry representatives biennially.

Louisiana Transportation Research Center
4101 Gourrier Avenue
Baton Rouge, Louisiana 70808
225.767.9131

2.1 Login Area

The blue background area of this page is where a user enters their login and password information that was emailed when the login account was created for the user.

2.1.1 Login to PMTS

1. Enter the **User Email**.
2. Enter a **Password**.
3. Click on the **Login** button.

➔ **NOTE: If the credentials are verified, the user will be sent to the myLTRC page or the Home menu based on their role.**

If the credentials are not verified, the user will receive a red colored text warning about the error or may see a SQL non-authenticcted error from the SQL Server database.

2.1.2 Forgot Password

4. If the user has forgotten a password, click on the **Forgot password** link.
 - a. Enter the Login ID.

- b. Click the Submit button.
- c. The user will receive an email from the system with login credentials.

2.1.3 Request a Login Account

1. Click the Create a new account (gray background button).
2. Fill out the requested information on the Request an Account page.

[home](#) | [logout](#)



Request an Account

Sign Up for Your New Account

User Details

Prefix:

First Name:

Middle Name:

Last Name:

Email:

Phone:

Fax:

User Affiliation/Mailing Address details

Affiliation:

Address 1:

Address 2:

City:

State:

Zip Code:

Phone: (xxx-xxx-xxxx)

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3. Click the Request User Login button.
If any information is not included or in the incorrect format, the system will return an informative red textual message for what needs to be included or corrected.
The user will be redirected to a confirmation page.
The user will receive an email from the LTRC Administrative staff when a login has been created.

2.2 Informational Area

This area communicates the general information for PMTS. It has links to the LTRC website and the LTRC Research Manual.

It also contains information about system changes in the yellow highlighted area.

The screenshot shows the website header with the LTRC logo and the title "Research Project Management and Tracking Louisiana Transportation Research Center". The main content area is divided into a login section on the left and a welcome message on the right. The login section includes fields for "User Email Id" (containing "adelel@lsu.edu") and "Password", a "Login" button, and a "Create a new account" button. The welcome message on the right is titled "Welcome to LTRC Research Project Management and Tracking Website" and contains a yellow highlighted note: "****Note- PMTS underwent significant changes on September 18. See this document for details". Below the note, there is a paragraph about the website's purpose, a description of the PMTS system, and a link to the LTRC Website. A section titled "Submit a Problem Statement (no login required)" is also present, with a paragraph explaining the process. At the bottom of the page, the LTRC contact information is listed: "Louisiana Transportation Research Center, 4101 Gourrier Avenue, Baton Rouge, Louisiana 70808, 225.767.9131".

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