2 Login Page

This webpage is the default location when one browses to PMTS at http://projectmanagement.ltrc.lsu.edu/

2.1 Login Area

The blue background area of this page is where a user enters their login and password information that was emailed when the login account was created for the user.

2.1.1 Login to PMTS

1. Enter the User Email.
2. Enter a Password.
3. Click on the Login button.
NOTE: If the credentials are verified, the user will be sent to the myLTRC page or the Home menu based on their role.

If the credentials are not verified, the user will receive a red colored text warning about the error or may see a SQL non-authenticated error from the SQL Server database.

2.1.2 Forgot Password

4. If the user has forgotten a password, click on the **Forgot password** link.
   a. Enter the Login ID.
   b. Click the Submit button.
   c. The user will receive an email from the system with login credentials.
2.1.3 Request a Login Account

1. Click the Create a new account (gray background button).
2. Fill out the requested information on the Request an Account page.

3. Click the Request User Login button.

   If any information is not included or in the incorrect format, the system will return an informative red textual message for what needs to be included or corrected.

   The user will be redirected to a confirmation page.

   The user will receive an email from the LTRC Administrative staff when a login has been created.
2.2 Informational Area

This area communicates the general information for PMTS. It has links to the LTRC website and the LTRC Research Manual. It also contains information about system changes in the yellow highlighted area.